

AI-Powered Executive Support Summit 2026

Southern Africa Market Brochure

A practical executive development experience for administrative and executive-support professionals across Southern Africa.



FORMAT:

3-Day Executive Development Experience



DATES:

30 September –
2 October 2026



VENUE:

Southern Sun
The Cullinan,
Cape Town,
South Africa



INVESTMENT:

R19,999.00
per delegate



Meet Your Faculty



Aurister Favour C. Simz
Day 1 Lead Facilitator



Anel Martin
Lead Facilitator | Days 2 & 3



Gabriel Guni
Presenter & Host

*On behalf of
Kamela International*



What You'll Gain



AI-ready executive support skills



Stronger communication and business partnering



Practical workplace tools and implementation ideas



Lucky Mashego
Lead Programme Administrator



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3-Day Executive Programme at a Glance

Cape Town | Southern Africa Market

A practical development pathway for administrative and executive-support professionals.



Programme Presenter & Host:
Gabriel Guni | On behalf of Kamela International



DAY
1



Aurister Favour C. Simz
Lead Facilitator



Strategic People & Organisational Effectiveness

- People-centred workplace strategy
- Practical HR and organisational insight
- Compliance, growth and effectiveness
- Sustainable success in practice



Outcome: stronger organisational thinking, practical people strategies and workplace application.

DAY
2



Anel Martin
Lead Facilitator



AI-Powered Executive Support, Communication & Influence

- AI tools for productivity
- Executive communication
- Stakeholder influence
- Practical workplace application



Outcome: stronger communication, AI productivity and workplace impact.

DAY
3



Anel Martin
Lead Facilitator



Digital Transformation, Career Blueprint & Certification

- Digital tools and transformation
- Portfolio development
- Career blueprint
- Implementation planning



Outcome: a clear action plan, practical tools and professional growth roadmap.



Investment & Delivery



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Corporate Value & Participation

Why organisations across Southern Africa should participate



In partnership with
FALANE SOLUTIONS LIMITED

Kamela International and Falane Solutions Limited bring together practical capability development, executive-support excellence and market-focused delivery for Southern Africa.



Aurister Favour C. Simz
Day 1 Lead Facilitator

Aurister Favour C. Simz is a seasoned Human Resource practitioner with over 10 years of experience in Human Resource Management, immigration consulting and corporate management training. As Chief Visionary Officer of Falane Solutions Limited, she delivers people-centred, practical and growth-focused solutions that support sustainable success.



Who Should Attend

- Executive Assistants
- Personal Assistants
- Executive Secretaries
- Office Managers
- Administrative Professionals
- Business Support Staff



Employer Outcomes

- Improved executive-support capability
- More productive, AI-ready teams
- Stronger communication and workplace influence
- Practical implementation tools
- Professional development and motivation



Aurister Favour C. Simz

Day 1
Lead Facilitator



Gabriel Guni

Presenter
& Host



Anel Martin

Lead Facilitator
| Days 2 & 3



Delegate Investment

R19,999.00
per delegate

- Cape Town edition
- Southern Africa market
- 3-day executive experience
- Practical workplace outcomes



Request a Proposal

For payments, administration, corporate proposals and further information.



Lucky Mashego
Lead Programme
Administrator



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ELEVATE.

TRANSFORM.